



CHHATNA CHANDIDAS MAHAVIDYALAYA

(Affiliated to Bankura University)

THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL

Academic Session :

Ref. No. CCMV/IQAC/09/Noti

Date 23.12.22

Notice for the **Ninth** meeting of the IQAC, Chhatna Chandidas Mahavidyalaya, scheduled to be held on **04.01.2023** at 15:00 Hours.

All the respected members of the IQAC, Chhatna Chandidas Mahavidyalaya, are requested to kindly be present at the meeting scheduled to be held on **04.01.2023** at 15:00 Hours, afternoon within the college premises, to discuss the following agenda:

1. Report on Remedial Classes
2. College Website update
3. Preparation for NAAC
4. Processing for Permanent UGC Affiliation
5. Miscellaneous

All the members are humbly solicited to be present and provide their valuable suggestions.

Dated: 23.12.2022

P. Kumbhakar
23.12.22
IQAC Co-ordinator
IQAC Co-ordinator
Chhatna Chandidas Mahavidyalaya

Copy Forwarded to:

1. Dr. Dolon Ray, Teacher-in-Charge-
2. Dr. Sujay Sain, Assistant Professor in Sociology, Teacher Member
3. Mr. Nilanjan Chaki, Assistant Professor in History, Teacher Member
4. Mr. Dipanjoy Mukherjee, Assistant Professor in English, Teacher Member
5. Mr. Shyamal Roy, Alumni Member
6. Mr. Bikash Paladhi, Stake Holder Member
7. Dr. Rajendra Prasad Mondal, (Management) GB Member
8. Mr. Prasanta Kumbhakar, Assistant Professor in Bengali, IQAC Co-ordinator





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Date..04.01.2023..

Minutes of the 9th IQAC Meeting

Held on 04.01.2023 at 15:00 hours.

The meeting started with a welcome address of the IQAC Co-ordinator. He read out the minutes of the previous IQAC Meeting, which were unanimously approved by all the members present.

- It was resolved that the college website is to be updated with latest information.
- The members present discussed the state of preparedness of the college to apply for the NAAC accreditation.
- There was discussion on the importance of the documentation of data like departmental routines, departmental workload distribution, POs and Cos.
- Resolved that as the SSR report is divided into seven distinct categories, the teachers will form seven groups in charge of collecting data and preparing descriptive details about each of the criteria. Also resolved that the starting academic session of the period for which the college is going to seek NAAC accreditation will be 2018-19. Resolved each department will submit the data and supporting documentation for the above data for the academic sessions 2018-19 and 2019-2020.
- Departmental routine and Individual Workload of the current even semesters was discussed and finalised. Each Department Head was given the task of submitting the departmental routine, with detailed workload distribution to the IQAC within a week.





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- The IQAC make the teachers aware of the need for applying to the UGC for permanent affiliation. It is resolved for the said purpose the college will look for the Trust document and carry out other necessary official work in this regard.

IQAC Co-ordinator brought the meeting to an end by offering a vote of thanks to the present members.

Date: 04-01-2023

P. Kumbhakar

04.01.23

IQAC Co-ordinator

IQAC Co-ordinator
Chhatna Chandidas Mahavidyalaya

Members Present:

- Teacher-in-Charge- Dr. Dolon Ray. *Dolon Ray*
- Dr. Sujay Sain, Assistant Professor in Sociology, Teacher Member *Sujay Sain*
- Mr. Nilanjan Chaki, Assistant Professor in History, Teacher Member *Nilanjan Chaki 4.1.23*
- Mr. Dipanjoy Mukherjee, Assistant Professor in English, Teacher Member *D. Mukherjee*
- Mr. Shyamal Roy, Alumni Member *shyamal Roy 04.01.23*
- Mr. Bikash Paladhi, Stake Holder Member *B. paladhi*
- Dr. Rajendra Prasad Mondal, (Management) GB Member *Rajendra mandal*
- Mr. Prasanta Kumbhakar, Assistant Professor in Bengali, IQAC Co-ordinator *P. Kumbhakar 04.01.23*



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